



***89th International Conference of SIEC-ISBE***

**First Meeting of the Assembly of Delegates**

***Agenda***

**July 24, 2017**

**San Juan, Puerto Rico**

**1. Welcome and Introductory Comments**

Petra Bragadottir called the meeting to order at 11:20 a.m. Les Preisner and Roietta Fulghalm were approved as minute checkers for this meeting. Last year's minute checkers were thanked.

The Executive Committee was introduced. The national presidents were introduced. Certificates for increasing membership were presented to the Germany, Sweden, and Denmark chapters. Petra stressed the importance of growing and maintaining membership. First-time attendees were recognized. Past General Secretary John Lightle was recognized.

The agenda was approved as printed. Voting procedures were explained. Minutes from the two 2016 Assembly of Delegate meetings were approved.

**2. Reports**

Petra stated that her written report was submitted to Executive Committee and the Board. If interested, a copy can be obtained. She summarized her activities over the year, including attendance at the US and Nordic meetings.

The financial report (auditor's report and 2017-18 proposed budget) was given by Lila Waldman, General Secretary. Leszek Preisner suggested using the Australian chapter donation for an emergency fund or for growth of chapters/membership. Motion (Hector Lopez/SandraPoirier) to postpone approval of the budget until Friday's meeting passed.

Gerry Begeman, Acting PDC Chair, gave the Professional Development committee report. There has been one program change. Three sessions will be offered at each time slot. There are 18 presentations from 8 countries. The session reviewers were recognized. Cancellations were filled with other presenters. There are 2 workshops and 16 presentations. The first timers session was held on Sunday. Sessions on Tuesday and Thursday will be held at the university. The Marketplace's goals were explained. The notification and call for proposals for the 2018 conference will be communicated to

membership by November. Petra thanked Gerry for his work, and Gerry thanked the Puerto Rican conference planning committee for their efforts.

### **3. Membership and Chapter Development**

Petra encouraged everyone to help increase membership. Lila reported on membership, inactive status, and international members. See attached International Office annual report.

### **4. Appointments and Elections**

Taru Toivonen, Finland, was approved as Vice President for the Nordic region. Judee Timm's reappointment as USA Vice President was approved.

### **5. Presentation of Candidate for International President**

There is one candidate for international president, Cege Ekstrom from Sweden. His letter of application was distributed to members. For health reasons Cege was not able to be present at this conference. Petra gave an overview of the election process and an overview of his qualifications. The election will be held at the second assembly of delegates meeting. Les Preisner expressed concern that the only candidate is not present. Judee Timm pointed out the handbook states that "each candidate will be given five-seven minutes to address the delegates at the First Assembly of Delegates." The Executive Committee would need to assume the international presidential duties if the position is not filled. The EC will set up a Skype meeting with Cege at Friday's meeting when the vote will be taken.

### **6. Feedback from Executive Committee and Board Meetings.**

Petra shared the following information from these meetings: A toolkit will be developed for prospective members/chapters. The organization's website has been updated. An online payment system is being developed for the payment of dues and possibly conference registration. The newsletter will be published three times a year, eliminating the December issue. Newsletter deadlines are: September 15, January 15, and May 15. The history book needs to be updated; committee members are needed. Les Preisner and Roietta Fulgham have volunteered to serve on the committee. The conference planning manual, officer handbook, and constitution will be updated.

### **7. SIEC Future Challenges**

SIEC Tomorrowland will be included for discussion at the marketplace roundtable on Tuesday.

### **8. Other Business**

Information about the 2018 and 2019 conferences was shared. A host for the 2020 conference is needed.

Juanita Rodriguez announced logistics for the day's events. Petra thanked the Assembly for the opportunity to serve as president.

9. The meeting was adjourned at 12:40 p.m.