

# SIEC PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

**Sunday, 29 July, 2018, 15.50 h**

**Fjölbrautarskolinn v/o Armula, Reykjavik, Iceland**

**Present:** Mona Engberg, Chair (Denmark); Elizabeth Riebenbauer (Austria); Mariann Holmberg (Finland); Dana Gray (USA); Mary Millikin (USA); Roietta Fulgham (USA); Evelyn Meyer (Austria); Michaela Spiessberger (Austria); Reingard Weilharter (Austria); Gerry Begeman, co-chair (USA); Monica Tengling (Sweden); Kwansun Cho (South Korea); Gudlaug Nielsen (Iceland); Cege Ekstrom (Sweden); Petra Bragadottir (Iceland)

**Apologies:** Beat Gauderon (Switzerland); Les Preisner (Poland); Sabrina Sorko (Austria)

**Absent:**

	<b>Item</b>	<b>Comments / Notes</b>	<b>Action</b>
<b>1</b>	<b>Welcome and Introduction</b>	The chair welcomed those present and everyone introduced themselves. A brief summary of meetings from 2017 was presented and the agenda for this meeting was approved.	M. Engberg
<b>2</b>	<b>First Timers' Reception</b>	PDC Members were asked to assist with the welcoming of the first timers which would be held at 16.00 h. at the host school in the faculty staffroom. Gerry Begeman will coordinate an activity and Iceland will provide refreshments.	<b>G. Begeman</b>
<b>3</b>	<b>Sessions</b>	Fifteen presentations, three workshops, and one poster session with at least four poster presenters for this 90 <sup>th</sup> SIEC conference was announced as the most current update of the pedagogical offerings. This may change if there are cancellations or absences. The poster session is offered for the first time this year.	<b>M. Engberg D. Gray</b>
<b>4</b>	<b>Session Coordinators</b>	Volunteers among the present PD Committee were requested to introduce the pedagogical seminars, thank and present certificates/gifts to each presenter. Each of the committee accepted several sessions to coordinate.	<b>All</b>
<b>5</b>	<b>Session Evaluation Form</b>	It was decided that the "Spider" Evaluation form that was used during the last two years (Graz and Puerto Rico) would be used again. It was requested of the Icelandic delegation to provide sufficient copies of this evaluation form for each participant, and agreed to by Petra B. Thanks to U. of Graz, Austria, for providing the template.	<b>All / Petra</b>
<b>6</b>	<b>Session Review Board</b>	Dana Gray again accepted the responsibility of chairing the reviewing of presentations, workshops, and posters for 2019. The present members who also served on that committee agreed to continue for another year as well. The group includes D. Gray (coordinator), E. Riebenbauer, G. Nielson, M. Holmberg, T. Davis, and B. Gauderon (to be asked).	<b>D. Gray and committee</b>
<b>7</b>	<b>Networking</b>	M. Engberg discussed how she perceived the Marketplace could be conducted this year. The primary purpose of networking would be accomplished through an idea exchange in which all would walk and talk until at least two came up with similar "hot" topics. These would be posted via post-it note on a wall-mounted sheet (flip chart size) with related topics. The PDC members would concisely print a common theme running through the similar postings at the top of each sheet. The groups would then form, discuss the related post-it topics, and the PDC member in each group would paraphrase and record the common elements coming out of these "hot" topics. The rule of "two feet" applies—move on whenever you wish if you want to contribute to another group. The session was allowed only 60 minutes due to visits to Start Up Companies that followed. Discussion indicated that this networking / "hot topics" idea would work; however, the time was limiting—90 minutes would be better—but this was not possible this year.	<b>All</b>
<b>8</b>	<b>Marketing of SIEC and Pedagogical</b>	The sub-committee responsible for assisting with social media postings are D. Gray (US), S. Sorko (Austria), and T. Davis (US). These would continue with S. Sorko needing to confirm her continuance.	<b>M. Engberg</b>
<b>9</b>	<b>AOB</b>	M. Tengling voiced a request that a "Projects Page" for activities in member countries be posted. Discussion resulted in D. Gray offering to add a SIEC YouTube channel and post a sample lecture there to which others could also add activities / lectures, etc.	<b>D. Gray</b>
<b>10</b>	<b>Next Meeting Date and Place</b>	To Be Determined	<b>PDC Chair</b>
<b>11</b>	<b>Adjournment</b>	17.00 h.	