



91st International Conference of SIEC-ISBE

Second Meeting of the Assembly of Delegates
Minutes

August 2, 2019
Argostoli, Kefalonia, Greece

Welcome and Introductory Comments

Cege Ekstrom, International President, called the meeting to order at 11:20 a.m. and welcomed everyone. Mona Engberg, Conference Planning Committee, announced the process for paying hotel bills.

Business Brought Forward from the July 29 Meeting: Cege announced the Executive Committee decision for officer succession. The vice president representing the most members will step in if the international president is unable to serve. This will be added to the officers' Handbook.

Cege explained that the EC recommended making changes in the collective membership dues, suggesting \$55 for each increment of five members. In addition, chapters would submit the names of their members. Gudlaug Nielsen explained how collective membership works in Iceland and that one of their collective membership includes 60 members. It was noted that knowing membership of our organization would be helpful for promotion and transparency. Motion (Tamra Davis/Roietta Fulgham) was made to charge \$55 for each ten members or fraction thereof in a collective entity and that names and contacts of all members be submitted.

Lena Preutz questioned who should be eligible to vote on this motion. Hans Dietrich, VP, explained that the EC had decided that a chapter that has attended at least 75 percent of a conference should be eligible to vote. Tamra Davis explained that in the past chapters not in attendance were able to vote via proxy on matters determined ahead of time. Cege explained that one chapter not in attendance at this conference had requested a proxy vote, and the EC had decided that they were not able to do so. Motion (Dana Gray/Mary Miliken) was made that every chapter whose members have paid dues for the current year will have the right to vote or designate a proxy on all matters arising. A paper ballot was requested, and this motion carried 17 to 2.

A paper ballot was used to vote on the motion (above) on collective membership. The motion passed 18 to 1. Roietta suggested that the total individual membership vote be recorded in the minutes.

Lila Waldman presented the proposed budget for 2019-20. The budget passed with a vote of 18 to 1

The meeting agenda was accepted as printed.

Reports

Gerry Begeman gave the PDC report. Two workshops, two posters, and four presentations were offered at this conference. He thanked the committee for their efforts. He requested that presenters submit a summary of their session for posting on the website and encouraged the submission of manuscripts for publication in the *Journal*. The theme for next year's conference will be determined and distributed to the membership. Marketplace results will also be posted on the website. Cege thanked Gerry and Dana for their service.

Elections/Appointments

Ballots for the election of International President were distributed. Cege Ekstrom received 6 votes, and Evelyn Meyer received 14 votes.

A German-Speaking VP for the Executive Committee will be selected next year.

Recognition of Retiring Executive Committee Members

Lila recognized Taru Toivonen for her two years of service as VP for the Nordic region. On Thursday evening, Judee Timm was recognized for her four years of service as US VP for the Executive Committee.

Announcement of Future International Conferences

Maree Liston suggested that conference dates be scheduled earlier in July. Discussion followed. Joanne Osgood suggested alternating times of the conference. Lila pointed out that the entity planning the conference determines the dates.

Lila stated that information on the 2021 conference collaboration with the Association for Business Communication is not yet available. Possible locations are Tokyo, Japan, or Seoul, South Korea. A mid-July date has been requested.

Invitation to International Conference

Cege shared information about the 2020 conference tour on the Baltic Sea. Sweden will sponsor the conference, with support from the EC. He shared the names of the organizing committee. A contract will need to be signed and deposit made by October 6.

Dana suggested that a deposit be collected from potential attendees before October 6. About 15 delegates expressed an interest in attending. Tamra will include a question about 2020 attendance on this year's conference survey. Terry Gilberstadt asked if conference registration could be paid if the cruise is booked through another agency. Port charges of 120 EUR per person need to be added to the cost.

The meeting adjourned at 1:05 p.m.