**SIEC-ISBE Permanent Office Annual Report – 2021 - 2022**

**Virtual Assembly of Delegates Meeting**

**October 10, 2022**

***General Comments***

The 2022 International Conference returned to an in-person conference hosted by the ISBE-Austria Chapter in Vienna, Austria. One day of the pedagogical sessions were offered in a hybrid format to allow those who could not travel to participate. Several presenters from the US and Australia participated by presenting online. The Board and Assembly of Delegates meeting were held in a virtual format.

Gerry Begeman and the Pedagogical Committee are to be commended for the work that they have done in planning the sessions for both in-person and virtual conference sessions.

***Membership Status/ Chapter Development***

A continuing goal of SIEC-ISBE is to increase membership. Overall, both collective and individual memberships were reduced this past year. The membership numbers for each chapter appear on the vote count sheet. The German Chapter has officially become inactive.

***Publications and Website***

The ***International Journal for Business Education*** (**IJBE**), No. 161, is currently available through Illinois State University’s Library System. Tamra Connor, US Chapter, and Peter Slepcevic-Zach, Austrian Chapter, served as co-editors. Maree Liston, Australia, served as editor of the SIEC newsletter; three issues were published in 2021-22. Members may access current publications on the SIEC website. Instructions for submissions for both publications are available at the SIEC website.

The EC determined that Dovi Designs, webmaster, was to expensive to maintain the website. In May, Tamra Connor, General Secretary redesigned the website and moved it back to its original web hosting domain.

***Elections/Appointments***

At the 2021 virtual Assembly of Delegates meeting, Tamra Connor was approved as the new General Secretary. Roietta Fulgham was selected as the US VP. At the 2021 conference, Evelyn Meyer was elected to a second term as International President. To be appointed in 2022 will be the German-speaking countries VP.

***Communications***

National Office communications included maintaining contact with the President, Executive Committee, and the Chapter Presidents. In addition, communications with members and the public involved membership, the international conference, and general questions related to SIEC. All EC meetings and three Board meetings were held in a virtual format on Zoom.

***Finances***

Membership fees (collective and individual) fees received were lower than amounts budgeted. Many variable expenses, however, were lower than budgeted. The mid-year EC meeting and international conference were not held in person, eliminating major travel expenses. The details of the budget and financial status are included in the financial reports distributed to the Assembly.

***Professional Development Committee***

 Gerry Begeman, USA, is currently serving as the PDC Chair. The PDC accepted an excellent slate of presentations and workshops for the 2022 conference.

***Future Conferences***

The 2023 conference will be held in a virtual format and hosted by the US Chapter. Dates will be posted soon. The US Chapter has agreed to host a conference in 2024.

Chapters interested in hosting a conference in 2025 or beyond should contact the International President, the Executive Committee, or the Permanent Office.

***Contact Information***

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***Summary***

I want to thank President Evelyn Meyer, the Executive Committee, the Chapter Presidents, and SIEC-ISBE members for their service to and support of SIEC-ISBE during this challenging year. The success of SIEC-ISBE has always been dependent upon all of you—SIEC needs each and every one of you!

Respectfully submitted,

Tamra Connor, General Secretary